

**KENTUCKY BOARD OF HOME INSPECTORS
MEETING MINUTES
May 10, 2016**

A regular meeting of the Kentucky Board of Home Inspectors was held at the Office of Occupations and Professions in Frankfort, KY on May 10, 2016.

MEMBERS PRESENT

Mark G. Oerther, Chairman
Robert P. Johnson, Vice Chairman
Welford "Bud" Wenk
Edward "Neal" Tong
Mitch D. Buchanan
Ken Fister
James A. Chandler

MEMBERS ABSENT

OCCUPATIONS AND PROFESSIONS STAFF

Larry Brown, Executive Director
Megan Woodson, Board Administrator

OFFICE OF THE ATTORNEY GENERAL

Brian Judy, Office of the Attorney General

GUESTS

Steve Keeney
Chris Buis

A meeting of the Kentucky Board of Home Inspectors, Complaint Committee, was called to order at 9:20 a.m., Tuesday, May 10, 2016 at the Office of Occupations and Professions in Frankfort, KY. A motion was made by Mr. Oerther to go into closed session for the Complaint Screening Committee per KRS 61.810 (1)(c), seconded by Mr. Chandler. A motion was made by Mr. Oerther to come out of closed session, seconded by Mr. Chandler. The committee meeting adjourned at 9:52 a.m.

CALL TO ORDER

Mr. Oerther called the meeting to order at 10:22 a.m.

MINUTES

A motion was made by Mr. Fister to approve the meeting minutes from April 12, 2016. Mr. Chandler seconded that motion and it carried.

MONTHLY FINANCIAL REPORT

The financial statement for April 2016 was reviewed by the Board.

LICENSURE STATUS REPORT

There are currently 405 licensed Home Inspectors.

BOARD CHAIRMAN'S REPORT

No Report

BOARD COUNSEL REPORT

Mr. Judy advised that he and Mr. Oerther will be attending the legislative subcommittee meeting on 815 KAR 6:010, 6:040, 6:080, and 6:090. He advised that the pending regulations will possibly be in effect early July.

OCCUPATIONS AND PROFESSIONS REPORT

Mr. Brown informed the Board of current events at O&P including the office's transition to a new licensing database and that all licensees have been issued new six (6) digit license numbers. This change is required for programming purposes and ensures that the format of license numbers is uniform for all licensees within the Board of Home Inspectors. The existing license number will be referred to as a Legacy Number and can be searched online for verification. Due to the unexpected timing of the new number and cost associated with changes in stationary, vehicle identification and other factors this causes individual licensees, the Legacy Number can still be used as the individual's license number. Mr. Brown asked that licensees please convert to the new number as soon as possible with providers and claim paying agencies as well as when reordering stationary, new vehicles or other items on which your license number is attached.

Mr. Brown presented the Memorandum of Agreement (MOA) between the O&P office and the Board. Mr. Chandler made a motion that the Board agree to the presented MOA. Mr. Fister seconded the motion and it carried. Mr. Wenk was not present for the vote.

OLD BUSINESS

The Board continued the discussion of having a booth at the 2017 Kentucky State Fair. Mr. Buchanan and Mr. Wenk are continuing with researching booth displays for next month's meeting.

The Board continued discussion and planning of the possibility of recording a statewide public service announcement. Mr. Johnson will initiate a draft of the public service announcement for next month's meeting.

NEW BUSINESS

Mr. Fister suggested that the Board's budget indicated the Board could afford to look into temporarily lowering licensing fees. This will be kept in mind for the future.

Mr. Fister presented his resignation letter to the Board advising of his resignation as of May 10, 2016.

NEWSLETTER COMMITTEE REPORT

Mr. Johnson advised the newsletter is complete and he will send to Ms. Woodson for distribution to all licensees via email.

EDUCATION COMMITTEE REPORT

The Education Committee made the following recommendations:

- American Society of Home Inspectors (ASHI) continuing education courses *approved*:

CE-0515-001	Bathroom/Shower Surprises – 2 hrs
CE-1114-019	HVAC Fundamentals, “Simplified” – 2 hrs
CE-1114-030	Electrical Services Inspections-Mysteries and Myths Explained – 2 hrs
CE-1213-061	Chimney Inspections per the NFPA 211 - 2 hrs
CE-1114-002	Slate, Tile, Metal Roofing and Flat Roofs – 2 hrs
CE-1213-055	EIFS, Stucco and Stone Update – 2 hrs
CE-0915-010	Uncontrolled Air Flow in Homes – 2 hrs
CE-0915-011	Water Intrusion Into Buildings – Forensic Investigations -2 hrs

CE-0915-012	High Efficiency Gas Furnaces – 2 hrs
CE-0915-015	Inspecting Old Houses From the Ground Up- 2 hrs
CE-0915-013	Inspection of AMSV (Adhered Manufactured Stone Veneer) Advanced – 2 hrs
CE-0915-017	Pre-Fabricated Fireplaces for Home Inspectors -2 hrs
CE-0515-002	Earthquake Vulnerabilities and Effective Strengthening Methods – 2 hrs
CE-0915-002	Plumbing Requirements and Codes (Including Water Heaters) – 2 hrs
CE-0915-003	Inspecting Flat Roofs and Asphalt Shingles – 2 hrs
CE-0915-007	Basic Residential Heating and Cooling Systems- 2 hrs
CE-0915-008	Defect Recognition and Diagnosing Home Improvement – 2 hrs
CE-0915-009	Causes, Symptoms and Solutions to Common Foundation Problems -2 hrs

Mr. Chandler seconded the motion and the motion carried.

American Society of Home Inspectors (ASHI) continuing education courses ***approved contingent*** upon receiving separate applications for each course:

1. ASHI Standard Pre-Drywall Inspections – 2 hrs
2. Manufactured and Inspection of Mobile and Manufactured Homes – 2 hrs

Mr. Buchanan seconded the motion and it carried.

- American Society of Home Inspectors (ASHI) continuing education courses ***denied*** as they are not applicable to the licensure laws or practice of Home Inspectors in the state of Kentucky:

1. Deadly Differences – Ionization vs. Photoelectric Smoke Alarms – 2 hrs
2. Improve Your Report Writing, Improve Your Business -2 hrs
3. Home Inspection Environmental Issues: Asbestos, Lead, Mold, Radon – 2 hrs
4. ASHI Pool and Spa Standards – 2 hrs

Mr. Buchanan seconded the motion and the motion carried.

APPLICATIONS COMMITTEE

The Applications Committee recommended the following:

- Initial licensure applications to be ***approved***:
 - Barron, Christopher D.
 - Bradshaw, John W.
 - Buis, Christopher, D.
 - Enda, Rodney E.
 - Gray, Dustin B.
 - Harris, Jason L.
 - Meenach, Lloyd E.
 - Neal II, Michael T.
 - Rison, Derek R.
 - Roberts, Jonathan
 - Russell, Johnnie L.
 - Woodall, John

Mr. Johnson seconded the motion and the motion carried.

- Renewal applications to be *approved*:

- | | |
|-----------------------|------------------------|
| ○ Adkins, David E. | ○ Kraatz, Timothy D. |
| ○ Bain, Jonathan | ○ McManaway, Kevin L. |
| ○ Branham, Jeffery L. | ○ McNear, Jackie L. |
| ○ Brewer SR., Gary W. | ○ Meurer, Michael L. |
| ○ Burkhead, James L. | ○ Mullen, Jim M. |
| ○ Carney, Daniel B. | ○ Newman, Stephen D. |
| ○ Del Bello, Tomas J. | ○ Paris, Michael E. |
| ○ Dyer, Adam A. | ○ Prichard, Joseph S. |
| ○ Elliott, John D. | ○ Saville, Doug C. |
| ○ Gibbs, Brian J. | ○ Scott, John |
| ○ Graan, Steven A. | ○ Taylor, Charles C. |
| ○ Green, Chris | ○ Wells, Robert A. |
| ○ Heller, Sheila B. | ○ Willoughby, Danny G. |
| ○ Howell, Chris A. | |

Mr. Buchanan seconded the motion and the motion carried.

COMPLAINTS COMMITTEE

The Complaints Committee reported the following cases are ongoing:

- | | |
|-----------|-----------|
| • 2015-03 | • 2016-03 |
| • 2015-06 | • 2016-04 |
| • 2015-08 | • 2016-05 |
| • 2016-02 | • 2016-06 |

TRAVEL AND PER DIEM

Mr. Fister made a motion to approve the travel and per diem for members attending today's meeting. The motion, seconded by Mr. Johnson, carried.

NEXT MEETING

The next meeting is scheduled for Tuesday, June 14, 2016 at 10:00am at the Office of Occupations and Professions in Frankfort, KY.

ADJOURNMENT

Mr. Buchanan made a motion to adjourn at 12:16 p.m. The motion was seconded by Mr. Chandler and carried.

Minutes prepared by Megan Woodson on May 11, 2016.